

Employment Application (See last page for instructions and links to fill in this application using free Adobe Fill & Sign.)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone #: _____ Email: _____

Date Available: _____ Desired Salary: \$ _____

Position Applying for: _____

Are you legally authorized to work in the United States? YES NO Are you currently working? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you **ever** been convicted or been granted conditional discharge by any court for a felony, a misdemeanor, or a major traffic violation, **at any time**? YES NO If yes, explain: _____

Do you have a valid Driver's License? YES NO State & License #: _____

Education

High School: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO

College/University: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Certifications & Skills

What professional certifications do you hold currently? _____

Skills: _____

Computer: PC Mac Both

Computer Applications: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Current & Previous Employment

(Attach or include a resume that details Current & Previous Employment History.)

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Can you perform the essential functions of this position with or without reasonable accommodation?

Yes _____ No _____

Have your certifications or credentials ever been suspended or revoked?

Yes _____ No _____

Have you ever been dismissed or asked to resign from any position?

Yes _____ No _____

For each question answered "Yes," please provide a statement explaining the circumstances in the box below:

Disclaimer and Signature

I hereby certify that all the information that I have provided on this application or any other document filled out in connection with my employment, and in any information that I have provided during any interview is true and correct. I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that if I am employed and any such information is later found to be false or incomplete in any respect, I may be dismissed.

If you have any questions regarding this agreement, please ask a New Frontiers Public Schools representative before signing.

My signature below attests to the fact that I have read, I understand, and I agree to be legally bound by all the above terms.

Signature: _____ Date: _____

New Frontiers Public Schools is committed to maintaining a work and learning environment free from discrimination based on race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

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CRIMINAL HISTORY RECORD REQUEST

NEW FRONTIERS PUBLIC SCHOOLS is required by state law to obtain criminal history record information on all applicants for employment with NEW FRONTIERS PUBLIC SCHOOLS. (Texas Education Code Section 21.917)

I understand the information set forth below will be used by New Frontiers Public Schools, solely for the purpose of obtaining criminal history record information and will not be used in any manner related to determining eligibility for employment with NEW FRONTIERS PUBLIC SCHOOLS.

Please Print

Last Name:	First:	Middle:
Social Security Number:		Date of Birth:
Driver License State & Number:		
Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> Ethnicity: <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> <i>Other</i>		

Employee Signature

Date

Pre-Employment Affidavit for Applicant (No Notarization)

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001.

I declare under penalty of perjury that the foregoing is true and correct.

Name (First, Middle, Last) _____
Date of Birth

Address (Street, City, State, Zip Code) _____
County

Executed in _____ County, State of _____, on the _____ day of _____, _____.
County State Date Month Year

(Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.**

*This form will be processed separately and not shared with the hiring manager.